

**HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY**  
**2025 Hong Kong Diploma of Secondary Education Examination**  
**(HKDSE)**

**Examination Personnel: Centre Supervisors / Invigilators**

**Application Period: 15 November to 16 December 2024**

Applications are invited for Examination Personnel (Centre Supervisors / Invigilators) for the 2025 HKDSE. Examination Personnel will be selected to provide service in the school halls during the examination period **from early April to early May 2025**.

Applicants should be proficient in Chinese and English and have the following experience or qualifications:

- 1) teaching experience in primary/secondary schools; or
- 2) prior invigilation experience in public examinations; or
- 3) education at tertiary level or above.

Applicants with comparable/similar experience or qualifications will also be considered.

**Service Fee:** HK\$212 per hour (Centre Supervisor) / HK\$141 per hour (Invigilator)  
(calculated according to the published examination timetable)

**Notes:**

- Applications should be submitted online via the HKEAA Examination Personnel Online System (<http://epo.hkeaa.edu.hk>).
- Applicants may be invited to a selection interview.
- The selected applicants for serving as Examination Personnel are required to attend a briefing session before the examination.
- Examination Personnel should provide service at the examination centres to assist in the preparation work at least 45 minutes before the start of the examination. After the examination, invigilators may only leave with the permission of the Centre Supervisor after all answer scripts have been collected, checked and packed, and irregularity report forms have been completed as appropriate.
- Examination Personnel are assigned to provide services as independent contractors. The service agreement does not give rise to any employment relationship between the Examination Personnel and the HKEAA.
- For enquiries, please call 3628 8860.